



Beltraide

making business happen

2024-2025 Training Calendar

2024

Training	Location	Date	Cost
Entrepreneurship Essentials	Belize City	APR 11	FREE
Supervisory Skills Development	Belize City	APR 30-1 May	\$120
Crafting Your Business Model Mastery	Belize City	APR 18	\$50
The Art of Business Plan Development	Belize City	APR 25	\$50
Series 1: Introduction to Accounting & Bookkeeping	Belmopan	MAY 9	\$60
Series 2: Introduction to Financial Statements	Belmopan	MAY 16	\$60
Basics of Labour Law	Online	MAY 23	FREE
Advanced Administrative Assistant	Belize City	MAY 23-24	\$80
Small Business Collaboration Tools	Online	MAY 30	\$30
Job Preparedness BPO	Belize City	Jun 3-14	Free
Customer Service Excellence	Dangriga	JUN 4	\$50
MSME Incentives for Growth	Online	JUN 6	FREE
Proposal Writing	Belize City	JUN 18-19	\$80
Building Your Marketing Plan	Belize City	JUN 20	\$50
Beyond Guesswork: Costing & Pricing Strategies	Belize City	JUN 27	\$30
Getting Digitized Formalization with BCCAR	Online	JUL 4	FREE
Hospitality Job Preparedness Training	Belize City	JUL 8-19	FREE
QuickBooks Beginners for Small Business Owners	Belmopan	JUL 11	\$60
Intermediate QuickBooks for Small Business Owners	Belmopan	JUL 18	\$60
Customer Service for Small Businesses	Belmopan	JUL 25	\$50
Hiring for your Small Business	Online	AUG 8	\$25
Introduction to Project Management	Belmopan	AUG 13-14	\$70
The Whats and Whys of Branding	Belize City	AUG 15	\$50
Monitoring & Evaluation for Project Management	Belmopan	AUG 20-21	\$70
Effective Packaging and labelling	Belize City	AUG 22	FREE
The Art of Sale	Belize City	SEP 3	\$120
Introduction to Quality & Standards	Online	SEP 5	FREE
Digital Marketing	Belmopan	SEP 26	\$50
Effective Communication Skills	Belize City	SEP 30	\$50
The Art of Cashflow Management	Belize City	OCT 3	\$30
Series 1: Introduction to Accounting & Bookkeeping	Belize City	OCT 10	\$60
Managing Customer Satisfaction	San Pedro	OCT 15	\$80



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2024 continued

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Series 2: Introduction to Financial Statements	Belize City	OCT 17	\$60
Getting Digitized Formalization with SSB	Online	OCT 24	FREE
Hospitality - Front Desk	Cayo	OCT 29-30	\$80
Computer Basics	San Estevan	NOV 5	FREE
Entrepreneurship Essentials	Online	NOV 14	FREE
Self Leadership/Managing Personal Finances	Corozal	NOV 15	\$80
Healthy Self Image	Online	DEC 8	FREE
Conflict Resolution	Belize City	DEC 17	\$50
Personal Goal Setting	Online	DEC 30	FREE

2025

Professional Etiquette	Belize City	JAN 7	FREE
Resume Building & Interview Skills	Belize City	JAN 14	FREE
Business Goal Setting	Online	JAN 16	FREE
Beyond Guesswork: Costing & Pricing Strategies	Belize City	JAN 23	\$30
Managing Personal Finances	Belize City	JAN 29	\$20
Protecting Your Intellectual Property: A Guide for Small Businesses	Online	JAN 30	FREE
Job Preparedness - BPO	Belize City	FEB 3 & 14	FREE
QuickBooks Beginners for Small Business Owners	Belize City	FEB 6	\$60
Intermediate QuickBooks for Small Business Owners	Belize City	FEB 13	\$60
Introduction to Exporting	Online	FEB 20	FREE
Getting Digitized Formalization with BTS	Online	MAR 6	FREE
Records Management	Belize City	MAR 11	\$50
Financial Statement Analysis	Belize City	MAR 13	\$60
Introduction to Report Writing	Belize City	MAR 31- APR 1	\$50



Scan the QR Code for
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CONTACT US

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